Hall Application (Demo PPT)

VTC Halls of Residence

AY2025/26 Version

Step 1. Login MyPortal

► https://myportal.vtc.edu.hk/wps/portal

Step 2. Application for VTC Halls of Residence(Website version)

▶ Click "Application for VTC Halls of Residence"

Step 2. Application for VTC Halls of Residence (Mobile version)

- Click "Menu" icon first
- Click "Application for VTC Halls of Residence" in the drop-down menu

Step 3. VTC Hall Application System

▶ Read the guidelines and notes carefully before clicking "Start Application"

Welcome ▮▮▮▮▮▮▮▮   🔔Notice   🌐 中文

Able to change the system language

Overview

VTC Halls of Residence (Tsing Yi/ Pokfulam)

Application for Student Residence of Academic Year 2025/26

Before applying, please read the accommodation policy, Application Note, Personal Information Collection Statement and Declaration within the application system.

Points to note:

1. Please ensure all required information is provided on the application form. Inadequate information may result in processing delays or your application not being considered.

2. Each applicant must submit their accommodation application for the Academic Year 2025/26 using a valid student status and student ID number.

3. Each student should submit only one application via the online platform.

4. Due to limited availability at the VTC Halls of Residence, dormitory spaces will be allocated through a lottery draw system based on demand.

5. The accommodation period is from 1st September 2025 to 30th June 2026 (a total of 10 months).

6. Monthly accommodation fees for AY2025/26:

Program	Accommodation	Full-time Local Students	Full-time Non-local Students	Part-time Students
Bachelor's Degree and Master's Degree	Double Occupancy	$2,700	$3,300	Not Applicable
	Single Occupancy	$5,600	$6,800	Not Applicable
Higher Diploma and	Double Occupancy	$2,050	$2,500	Not Applicable

Start Application

Step 4. Personal Particulars

▶ Check the personal particulars before clicking "Next"

Step 5. Choose Hall

▶ Fill up the information and click "Next"

Step 6. Declaration

▶ Read the declaration carefully before clicking "I agree and submit the application"

Declaration

Personal Information Collection Statement

1. All personal data provided in this application will be treated as confidential and handled in accordance with the relevant provisions of the Personal Data (Privacy) Ordinance and other applicable laws.

2. The personal information you provided may be disclosed to other authorized departments/offices of the VTC, where applicable, for purposes relating to Hall residence and statistics. However, unless required to do so by law, your personal information will not be disclosed to any third party for any purpose without your prior consent.

3. The personal information provided herein will be used for the management/administration of the Halls of Residence and statistics purpose only.

4. The application data of unsuccessful applicants will be kept till the end of the academic year and will then be destroyed.

5. Please contact Hall Management Office if you have any enquiries concerning the use, access to and correction of your personal data.

Declaration

1. I confirm that the information provided in this form is accurate and complete. I also understand that submission of false information may lead to immediate disqualification.

2. I understand and agree to obey with the terms and conditions in the "Residence Handbook" (Select *"Introduction"*, *"Residence Handbook"* from Halls of Residence's website). The Residence Handbook for each Academic Year will be updated on the website in a timely manner.

3. I understand and agree that, due to the limited availability at the VTC Halls of Residence, dormitory spaces will be allocated through a lottery draw system based on demand.

4. I understand and accept the principles for allocation of residence places and room assignment in the "Residence Handbook", and its final decision rests with the Hall Management Office. Residents are not allowed to change or swap rooms allocated without prior approval from the Hall Management Office.

5. I undertake to comply with the fees and payment policies as stipulated by the Hall Management Office and VTC.

6. I undertake to comply with hall rules and regulations as stipulated by the Hall Management Office and VTC, which includes but are not limited to the following:

   Accommodation Fee must be paid in full and is non-refundable. No refund of accommodation fee will be issued for late check-in or early withdrawal.
   Late payment or non-payment of the required amount of deposit and accommodation fee by the installment due date(s) will render the residence place offered void and null/termination of the residence

Previous	I agree and submit the application

Step 7. Submitted Application

▶ Click " Finished" to complete the application process

Application Result

Your application is being processed. We will notify you of the application result by email in due course.

Due to the limited availability of accommodation places at the VTC Halls of Residence, dormitory spaces will be allocated through a lottery draw system depending on the demand.

If applicant has special accommodation needed, please provide the reason or relevant supporting documents via email for consideration by the Hall Management.

hall-tsingyi@vtc.edu.hk

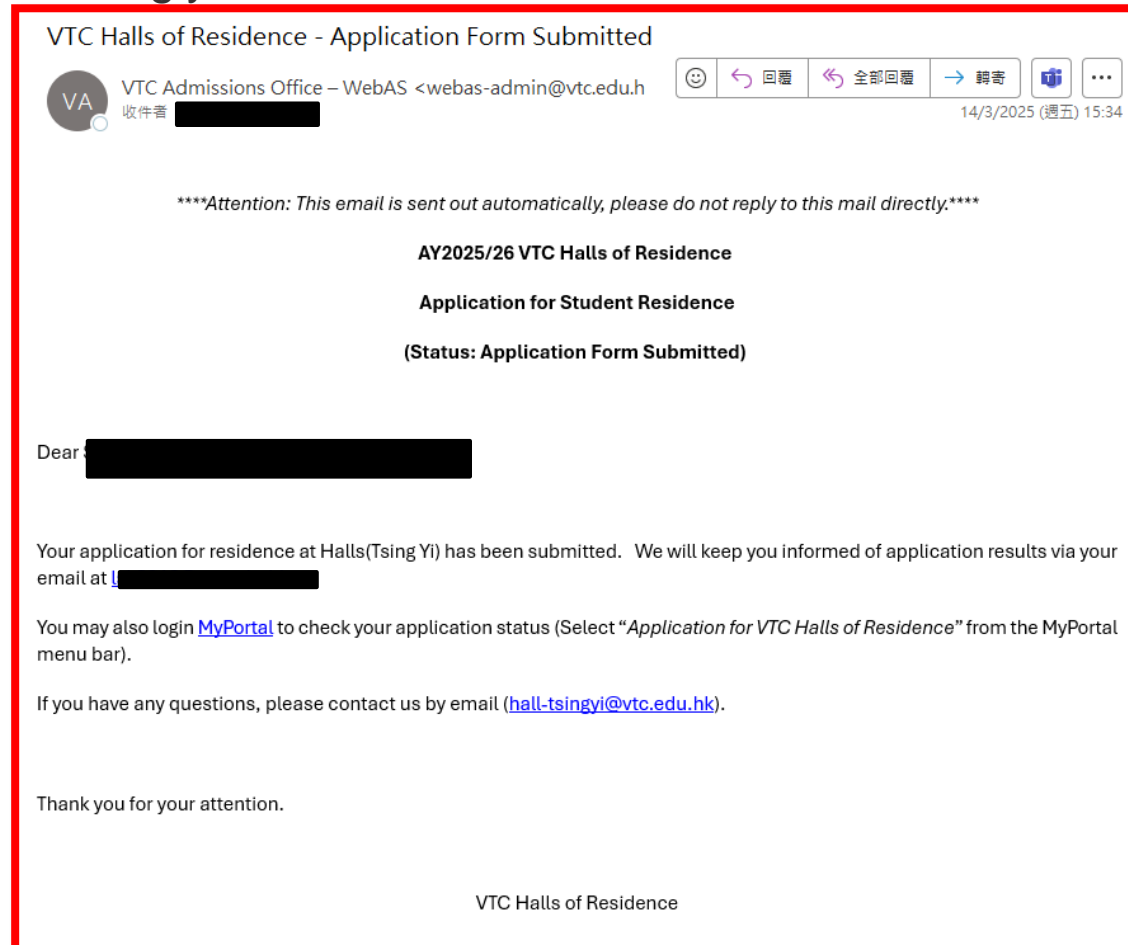Applicants may update their hall application

Finished   **Update Application**

Step 7. Email Acknowledgement after submission

Applicants will receive an email acknowledgment after submission. Please check accordingly.

If you encounter any problems during application process,

please feel free to contact us via email hall-tsingyi@vtc.edu.hk

Thank you!